

**SACRAMENTO SAR
SONS OF THE AMERICAN REVOLUTION
BYLAWS**

ARTICLE I

Sacramento SAR and Location

The Sacramento SAR is chartered by the California SAR and shall maintain its principal location in the County of Sacramento, State of California. The Sacramento SAR is a subordinate organization of the California SAR which in turn is a subordinate organization of the National SAR. As such, they are all non-profit tax-exempt organizations under Internal Revenue Code section 501(c)(3) because they are included in a group ruling issued to the National Sons of the American Revolution, located in Louisville, Kentucky. Contributions to the organizations are tax deductible and are qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Internal Revenue Code.

ARTICLE II

Membership

1. Members of Sacramento SAR, are direct lineal descendants of patriots who participated in establishing American Independence, as determined by the California and National SAR.
2. Membership in the SAR shall continue if all annual dues, National, State and local are paid in full, or a waiver may be granted by the SAR and/ or the California SAR.
3. The privileges of holding office and voting shall belong to all Regular and Life SAR members in good standing. Each member shall be entitled to one vote, which must be exercised in person by the member. There shall be no proxy or cumulative voting.
4. Application for membership may be made to any officer of the SAR, and all required questionnaires or other forms shall be completed. Members may reside in any geographical locality. A request for transfer to or from the SAR shall be made in writing to the Sacramento SAR.
5. Membership shall be subject to acceptance by the California SAR and thereafter by the National SAR.
6. Jr. Membership in the SAR is available for male youths under the age of 18 subject to acceptance by the California SAR and thereafter by the National SAR.
 - a. A Jr. Member does not pay Sacramento SAR or California SAR dues but does pay the dues charged for Jr. Members by the National SAR.
 - b. If the Jr. Member reaches the age of 18 prior to the following January 1st, he is automatically recognized as a Regular Member and will begin paying as such to the Sacramento SAR, State SAR, and National SAR for the following year

**SACRAMENTO SAR
SONS OF THE AMERICAN REVOLUTION
BYLAWS**

- c. A Jr. Member may not hold office but may serve on Sacramento SAR committees
 - d. A Jr. Member does not have voting privileges.
 - e. Jr. Members are encouraged to attend Sacramento SAR events and including events with the Sacramento SAR Color Guard.
7. Members of other local or state SAR entities may join the Sacramento SAR as a Dual Member.
- a. A Dual Member must be recommended by a member of the Sacramento SAR.
 - b. A Dual Member may not hold office but may serve on Sacramento SAR committees.
 - c. A Dual Member must pay the current Sacramento SAR dues, and if his primary membership is in another State SAR, he must also pay the California SAR dues.
 - d. A Dual Member does not have voting privileges.
 - e. A Dual Member is encouraged to bring their wives and/or other guests to all Sacramento SAR programs, including but not limited to, the Sacramento SAR Color Guard.

ARTICLE III

Officers

1. The officers of the Sacramento SAR shall be a President, Secretary, Treasurer, Registrar, and such other officers as the Sacramento SAR may deem necessary. Officers shall serve without compensation. Registration, travel, lodging, and meal expenses to attend local, state, or national meetings or events shall be the responsibility of the individual. Officers shall be elected from the membership and shall serve for a minimum of one year, from Jan. 1 to Dec.31, and may be reelected for additional years as determined by the Sacramento SAR-membership.
- A. President [*Required*] shall preside over all meetings of the membership and shall enforce observance of the Sacramento SAR bylaws. He shall recommend any activities; which will be undertaken by the Sacramento SAR during his term of office.
 - B. The Executive Vice-President shall function in the absence of the President, or upon the President's inability to act, and shall perform such duties as may be specifically assigned to him. A prerequisite for holding this office is a clear understanding and commitment that the Executive Vice President will serve the Sacramento SAR-as its President when the current President leaves office.
 - C. Vice-President for Meetings shall be responsible for arranging the meeting place, meeting programs, and obtaining guest speakers. If there is no Vice President for Meetings, the Executive Vice-President shall coordinate with the Meeting Program Committee to fulfill those duties.

**SACRAMENTO SAR
SONS OF THE AMERICAN REVOLUTION
BYLAWS**

- D. Vice-President for Sacramento SAR Programs shall oversee all the various SAR programs. They shall include but are not limited to the: ROTC/JROTC Program, Eagle Scout Program, Knight Essay Contest, Law Enforcement Program, Flag Certificate Program, Americanism Poster and Brochure Program, and Valley Forge Program. If there is no Vice President for Sacramento SAR Programs, the Sacramento SAR President will chair the Youth Programs Committee and oversee and coordinate with the various Youth Program Committee chairmen assigned to those programs.
- E. Secretary *[Required]* shall keep and maintain a complete record of the proceedings of the Executive Committee and of the Sacramento SAR meetings. He shall prepare such papers, records, instruments and reports as may be required for the Sacramento SAR-California SAR or National SAR and such other duties that may be prescribed by the Sacramento SAR or Executive Committee.
- F. Treasurer *[Required]* shall receive all dues, and safely keep all funds of the Sacramento SAR, and shall deposit all funds in such bank or banks, which may be selected by the Executive Committee. He shall keep accurate records of all financial transactions by the Sacramento SAR, and he will file annually required documents with the IRS, California State Franchise Tax Board, and California Department of Justice. He may be bonded at the at the discretion of the Executive Committee.
- G. Registrar *[Required]* shall review and approve the preparation and submittal to the California SAR of applications by candidates for membership in SAR.
- H. The Executive Committee may appoint other officers as they deem necessary.

ARTICLE IV

Executive Committee

1. The Executive Committee shall be composed of the Sacramento SAR elected officers and other-positions as needed. Past Presidents of the Sacramento SAR shall be Ex-Officio Members.
2. The Executive Committee shall have fiduciary responsibility of, conducting, and managing the affairs of the Sacramento SAR, generally superintend and guard its interests, and conduct business in accordance with these bylaws. It shall make policy and govern the Sacramento SAR subject to the interests and will of the membership under these bylaws. The Executive Committee is the “governing body” for purposes of review and approval of required Internal Revenue Service, California Franchise Tax Board, and California Registry of Charitable Trusts forms, filings, and other required reports and for purposes of

**SACRAMENTO SAR
SONS OF THE AMERICAN REVOLUTION
BYLAWS**

compliance with Federal and State law.

3. Fifty percent, with a minimum of three, of the then sitting members of the Executive Committee, shall constitute a quorum for the transaction of business.
4. Any member of the Executive Committee can call for a meeting. Committee members shall be given at least a one-week notice before the date of any meeting.
5. A Special Meeting may also be called by any officer in writing, and it shall take place, if agreed upon by at least of three officers. Such call shall be filed with the Secretary.

ARTICLE V

Sacramento SAR Meetings

1. The Sacramento SAR shall meet monthly throughout the year, at a time, date and place to be specified by the Executive Committee. These meetings may be held "in person" or via video/audio or audio-only electronic conferencing systems. The Sacramento SAR shall hold not less than four (4) meetings each year including an annual meeting for the election of officers.
2. At all meetings of the membership, seven members shall constitute a quorum.
3. Sacramento SAR business shall be conducted under Robert's Rules of Order.
4. Special meetings of the Sacramento SAR may be called at any time by the President, or the Executive Committee, or in response to the written request of ten members, and with written notice¹ of time and place mailed to all members in good standing at least seven days prior to such special meeting. The meeting shall be called for one specified purpose.
5. The Sacramento SAR shall hold its annual meeting for the election of officers, and for the transaction of other business at the November meeting each year. The installation of the incoming officers shall be made at the following January meeting. Notice of time and place of each meeting shall usually be given by mail, email, or other electronic methods, to all members in good standing at least seven days prior to the meeting. The date of posting shall be considered the first of seven days.
6. At all meetings, a full record of proceedings shall be maintained by the Sacramento SAR Secretary; or, if he is absent or unable to function, then by a temporary Secretary appointed by the Sacramento SAR President or by the Presiding Officer at the meeting.

¹ *"in writing" shall include postcard, letter, email, or text message delivery*

**SACRAMENTO SAR
SONS OF THE AMERICAN REVOLUTION
BYLAWS
ARTICLE VI**

Committees

1. The Executive Committee is identified in these Bylaws in Article IV.
2. Other Committees shall be general or special as specified by the Sacramento SAR Executive Committee.

ARTICLE VII

Miscellaneous

1. The Sacramento SAR President shall represent the Sacramento SAR at the annual and midwinter meetings of the Board of Managers of the California SAR. The Vice-President is the alternate to attend the State SAR Meetings, either to attend with the President, or if he cannot be present, as Acting President of the Sacramento SAR. If the Sacramento SAR President cannot attend a meeting, he will provide a written letter of delegation to the California State SAR Secretary notifying him of who can vote in his place as a member of the Board of Managers.
2. No officer or member shall officially represent or obligate the Sacramento SAR, either financially or otherwise, without advance approval of the Executive Committee of the Sacramento SAR.
3. No individual officer or member is authorized to speak for or commit the Sacramento SAR on matters of policy. Unauthorized statements represent the individual, not the SAR. Any public statement, position, or representation made by an officer or member without prior authorization of the SAR shall be deemed to be the personal opinion of that individual and shall not be construed as the official position of the SAR.
4. The calendar year of the Sacramento SAR shall be January 1 to December 31 of the same year.
5. Annual dues are due and payable to the Sacramento SAR Treasurer on November 1 and are delinquent after December 15th of each year. The Executive Committee shall establish the amount of the Sacramento SAR dues.
6. An active member of the Sacramento SAR may resign his membership or any office held by him, either orally or by written notice mailed to the Secretary of the Sacramento SAR. It shall become effective upon acceptance of the Executive Committee.
7. A former member of the Sacramento SAR may be reinstated to membership upon his application to the California SAR, the approval of the California SAR Executive Board, and upon his payment of such dues and fees as are required at the time by the Sacramento SAR,

**SACRAMENTO SAR
SONS OF THE AMERICAN REVOLUTION
BYLAWS**

State SAR, and National SAR.

8. The Sacramento SAR shall file a written report of the election of officers by January 31st of each year with the Secretary of the State SAR and the National SAR.
9. The Sacramento SAR may, by a two thirds vote of the members present at a meeting attended by a quorum of its voting membership, for cause and after impartial hearing, declare a vacancy in any office, and fill such vacancy for the remainder of the term of such office; provided, however, that in the case of vacancy in the office of President, the Executive Vice-President shall be designated to fill such vacancy.
10. In the event of an officer's inability to perform the duties of his office, and Executive Committee may determine the probable length of such inability and appoint a member to fill the office during the incumbent's inability, except that in the case of the President, the Executive Vice-President shall temporarily fill the office of President.
11. Expenses:
 - a. Individual officers, program chairmen, or members, are responsible for their own travel, lodging, registration, and meals expenses, incurred in representing or participating in Sacramento SAR, State SAR and National SAR activities.
 - b. Only out of pocket expenses, supported with receipts, will be reimbursed for SAR medals, certificates, awards, printing, postage, etc., consistent with the programs of the Sacramento SAR and the role of the individual.

ARTICLE VIII

Amendments

1. These Bylaws may be amended by the Membership by a two-thirds vote of the members present and voting, provided that a copy of any proposed change, or amendment or rescission shall be mailed² in advance to all members at least seven days before the meeting at which the proposal is to be considered.
2. Any such changes to these Bylaws shall be patterned after the Bylaws of the California SAR, and not in conflict with the Articles of Incorporation and Bylaws of the state SAR, as provided in Article V, Section 5 of the California SAR Bylaws.

² *“Mailed includes USPS, or email delivery.”*